

| Appendix F: Key Players in the Delinquency, Dependency and CHINS Case Flow Processes in Georgia

Key Player and Role	Case Process
Administrative Review Panel Conduct periodic reviews of child committed to a DJJ nonsecure residential facility	Delinquency
Court Appointed Special Advocates (CASA) Advocates for the child's best interests; conducts independent investigations; visits the child; interviews relevant parties; reviews records; provides written reports and recommendations to the court; monitors the child's case; and maintains regular contact with the child	Dependency
Clerk of the Juvenile Court Maintains court filings, and collects and reports data	All three processes
Defense Attorney Represents the youth and ensures their rights are protected	All three processes
Division of Family and Children Services Attorney Represents the Division of Family and Children Services	Dependency
Division of Family and Children Services Caseworkers Assesses the child's situation; identifies risks; develops plans to ensure the child's safety and well-being; conducts home visits; assesses family dynamics; provides services and support; collaborates with the court, GALs, CASAs, and other professionals; monitors the child's progress; provides ongoing support; and reports to the court	Dependency
Department of Juvenile Justice (DJJ) Responsible for the detention, supervision, and rehabilitation of juveniles in Georgia	Delinquency
Guardian ad litem (GAL) Represents the child's best interests, investigates the child's situation; interviews relevant parties; reviews records; provides recommendations to the court; and advocates for the child's best interests	All three processes
Hearing Officer Hears cases alleging violations of conditions for supervision for administrative sanctioning	Delinquency
Intake/Probation Officer Assesses the juvenile's background; makes recommendations to the court; and supervises the juvenile if the juvenile is placed on probation	Delinquency, CHINS
Judicial Citizen Review Panel Conduct periodic reviews of dependency cases	Dependency
Juvenile Court Intake Officer Takes in an allegedly dependent or delinquent juvenile; determines if the child should be held or released	All three processes

Key Player and Role	Case Process
Juvenile Court Judge Presides over the case and makes decisions based on the child’s best interests	All three processes
Law Enforcement Officer Removes the child from the home if the child is in imminent danger or a victim of trafficking; takes the juvenile into custody for delinquency proceedings	All three processes
Office of the Child Advocate (OCA) Trains or approves non-attorney GALs	Dependency
Parents or Guardians Responsible for the juvenile’s well-being and is involved in the case process	All three processes
Plan Manager Appointed by the court in CHINS cases to convene relevant parties to develop a comprehensive services plan for youths who have been found “Unrestorably Incompetent to Proceed”	Dependency
Prosecutor Represents the state and brings delinquency charges against the juvenile	Delinquency