



October 5-9, 2026

Celebrate 16 Years of Georgia Pre-K Week!

www.gaprekweek.org

Prepping for a Leader's Visit

It may be intimidating or confusing to have a civic or community leader visit your center. We hope this list of quick tips may help with some of your concerns and questions. Please reach out to info@gaprekweek.com or your DECAL consultant with any future questions.

Before the Visit

1. The leader or any assistants may call in advance so please let any relevant parties know of the visit and give them any necessary information.
2. If the leader asks any questions you don't know the answer to, please reach out to us or your DECAL consultant.
3. Feel free to invite local media or parents, donors, board members, etc., who wish to attend.
4. If possible, make it clear where the leader should park.

During the Visit

1. Let all staff know the details of the visit (time, room, etc.) so everyone is ready and welcoming!
2. Visits typically last 30-60 minutes. Feel free to ask your leader how much time they have.
3. If you have a newsletter, email list, social media accounts, etc., let your followers know.
4. Other than reading, the leader may be interested in a brief tour, doing a quick activity with the kids, or talking about what your class has been learning this year.
5. Have a few extra books available in case the leader wants to read multiple stories.
6. Be prepared to answer some typical questions like the number of kids your center serves, whether your center is quality rated, or if you have special programs.
7. TAKE PHOTOS! Post using the hashtag #GaPreKWeek!